

FCYST Team Apparel Ordering Instructions



Questions?

Please phone or e-mail
Barb Hartwig
btwig@sbcglobal.net
(920) 830-2767

Final date for all orders is Friday, May 30 at noon

Please read this entire page. If you have any questions, please call or e-mail Barb.

This will be the FCYST team apparel order for the summer season.

Coordinated team apparel makes our team look united. We are easily identified at meets and it's a great confidence booster for the swimmers!

The order forms are separated by type: Caps, apparel and suits

Order forms are posted on the FCYST.ORG website in PDF or EXCEL format

1. Print the order form(s) you need
2. PDF format is for printing and completing by hand
3. Excel format can be completed and calculated as you would work with a spreadsheet
4. Complete each form - please check over for completeness, accuracy and legibility
5. Make one check payable to Kiefer Swim Shop for entire order
6. Place order form(s) and check in an envelope marked "Swim Team Order"
7. Turn envelope in at the front desk at the Appleton YMCA
8. Or send envelope to:
Barb Hartwig
410 E. Fernwood Lane
Appleton, WI 54913

Orders will be processed as they come in with the final order deadline the day after the sizing clinic at the Appleton YMCA Buchanan Pool Deck

Thursday, May 29 beginning at 3:30 pm - Suit sizing clinic

Friday, May 30 deadline for all orders - Appleton Y front desk by noon

Order pickup will be arranged individually as orders are shipped

The items that need embroidery or heat pressing will be processed when the final order is submitted. These custom items will take 3-4 weeks and cannot be returned to Kiefer unless defective.

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